

CEC-A15 INSTRUCTIONS

CALIFORNIA RETAIL FUEL OUTLET SURVEY

ANNUAL REPORT

The CEC Form A15 is used to collect information on fueling stations located in California. Each retail station must file a report yearly. Those responsible for filing the report include: refiners that own and operate retail stations, station lessees, independent station owners, unbranded station owners, convenience stores with fuel pumps, and hypermarkets. Refiners are responsible for reporting on their company-owned and operated retail outlets.

Information such as type of retail outlet, volumes of fuel dispensed, tank capacities, ownership designation, and business amenity information are collected using this form. A separate report must be filed for each retail fuel facility.

Facility Name – Enter the common name of the facility.

Brand Name – Enter the brand name of the station or enter “unbranded.”

Facility Address – Enter the physical address of the facility.

Normal Hours of Operation – Enter the normal hours of operation of the facility.

Telephone Number – Enter the facility telephone number (with area code).

Business Address – Enter the mailing address of the report person if different from the facility address.

Business Address Telephone Number – Enter the telephone number of the business filing this report.

Tank Information – For each product listed, enter the number of above-ground tanks and underground storage tanks. Report total tank capacity in gallons.

Sales – Enter the total sales volumes, in thousands of gallons, for the year for each of the products listed.

Facility Information – Check the box that applies to the type of facility ownership, type of operation and associated business amenities.